

Capital Planning Committee Meeting Minutes December 1, 2016

In attendance were: Steve Andrew
Charles Foscett
Diane Johnson
Mike Morse
Brian Rehrig
Richard Viscay
Sandy Pooler
Barbara Thornton
Amy Fidalgo

Not in attendance: Tony Lionetta

Also in attendance: Timur Yontar, 58 Bates Road

- **Meeting Opened:** Charlie Foscett opened the meeting at 5:05pm. The minutes of November 17, 2016 were reviewed and accepted. (8-0)
- **Review FY 2018-2022 Submissions from Departments and Sub-committee reports:**
 - **School Sub-Committee:** Rich Viscay summarized the recommendations of the Sub-Committee for the School Department. The Committee discussed the new bus replacement schedule as recommended by the Sub-Committee, and what information should be provided in future years for bus funding. Brian Rehrig noted that the School Department will need to state specifically which buses need to be replaced each year for the Capital Plan. The CPC voted to accept the vehicle recommendations of the Subcommittee subject to the limitations and final packaging of the Capital Budget. (8-0)

The Committee discussed the Bishop School Environmental Consultant request. The Subcommittee recommended that the School Department use existing funds for this study. Brian Rehrig said that this request should be discussed with the Town Manager, as it is questionable whether this is a capital item. Diane Johnson said that Ruthy Bennett believes this to be a foundational issue. Sandy Pooler said he would not support a “no” recommendation on this request. The CPC voted to accept the Bishop School Environmental Consultant request subject to the limitations and final packaging of the Capital Budget. (5-3)

The Committee discussed the request to convert Science Classrooms in Dallin and Brackett to standard classrooms. The CPC decided to discuss this item at the next meeting.

The Committee discussed why the request for funding for the Dallin Chiller was \$300k when there is a note in the request stating that it might be closer to \$150k. The CPC voted

to accept the revised Dallin Chiller recommendation of \$150k in FY19 subject to the limitations and final packaging of the Capital Budget. (8-0)

The CPC discussed the ability of the School Department to use revolving funds for the Dallin Gym Ventilation request. Rich Viscay confirmed the School Department could use revolving funds for this purpose. Diane Johnson explained that Ruthy Bennett would prefer to only pay for studies out of the revolving fund towards the end of the fiscal year, since it is intended to be used for emergencies. Sandy asked for clarification on who decided that a study was needed. The Committee confirmed that Ruthy Bennett, Director of Facilities, recommended a study. Steve Andrew suggested this request be split into two years, with \$10k being funded in FY18 and \$40k being funded in FY19. The CPC voted to accept the Dallin Gym Ventilation request, as amended above, subject to the limitations and final packaging of the Capital Budget. (8-0)

The CPC voted to accept the Exterior Door Replacement AHS, subject to the limitations and final packaging of the Capital Budget. (8-0)

Charlie Foscett stated that the School Enrollment Task Force is contemplating adding 1-3 modular building at the Hardy School. The School Department should consider the impact modular could have on a new playground. Charlie Foscett recommended this request be put into FY19 as a placeholder, and that the CPC should be provided with more information by the School Department. The CPC voted to accept the Hardy Playground request, subject to the limitations and final packaging of the Capital Budget. (8-0)

The CPC voted to accept the Bishop School Landscape Improvements, subject to the limitations and final packaging of the Capital Budget. (8-0)

The CPC voted to accept the Ottoson Front Entry Upgrade, subject to the limitations and final packaging of the Capital Budget. (8-0)

The CPC voted to accept the Ottoson Music Room Upgrade, subject to the limitations and final packaging of the Capital Budget. (8-0)

The CPC voted to accept the Photocopier Lease Program, subject to the limitations and final packaging of the Capital Budget. (8-0)

Charlie Foscett asked if the School Playground Updates are CPA eligible. It was confirmed that these updates are not, since the updates have to be to open space or under the jurisdiction of the Park and Recreation Commission. The CPC voted to accept the School Playground Updates subject to the limitations and final packaging of the Capital Budget. (8-0)

Brian Rehrig noted that the System wide Roof Repair should be renamed to Ottoson Partial Roof Replacement, since this is repairing a large portion of the Ottoson roof. Sandy Pooler asked if there is a cost for the solar panels to be temporarily out of commission for this project. Diane Johnson said she was unsure, but Ruthy Bennett would be able to answer that. The CPC voted to accept the Ottoson Partial Roof Request, subject to the limitations and final packaging of the Capital Budget. (8-0)

The CPC voted to accept the Water Penetration Bishop request subject to the limitations and final packaging of the Capital Budget. (8-0)

Sandy Pooler asked to discuss the Window Screens in Schools at the next meeting.

- **Redevelopment Board and Planning Department:** Steve Andrew summarized the Subcommittee's recommendations for the Planning and Community Development Department. The profitability of each rental property was reviewed for the Dallin, Parmenter, and 23 Maple Street buildings. Steve Andrew summarized the numerous requests that make up the Central School Renovation project, and provided an overview of the history of the Urban Renewal Fund (URF). The CPC discussed the projected fund balance of the URF, and that under state law if a community has an URF that carries a deficit; the general fund needs to subsidize it. The CPC voted to accept the recommendations of the Subcommittee, subject to the limitations and final packaging of the Capital Budget. (8-0)

Adjournment